

AGENDA



Thursday, December 13, 2007

**Purchasing Office
RECOMMENDATION FOR COUNCIL ACTION****Item No. 51**

Subject: Authorize negotiation and execution of a 36-month requirements service contract with TEXAS INDUSTRIES for the BLIND and HANDICAPPED INDUSTRIES, INC. (TIBH), Austin, TX, for temporary personnel services in an estimated amount not to exceed \$732,678, with three 12-month extension options in an estimated amount not to exceed \$244,226 per extension option, for a total estimated contract amount not to exceed \$1,465,356.

Amount and Source of Funding: Funding in the amount of \$203,522 is available in the Fiscal Year 2007-2008 Operating Budget of various departments. Funding for the remaining 26 months of the original contract period and extension options is contingent upon available funding in future budgets.

Fiscal Note: There is no unanticipated fiscal impact. A fiscal note is not required.

For More Information: Rosemary Ledesma, Supervising Sr. Buyer/974-2011.

Purchasing Language: Cooperative Purchasing.

MBE/WBE: This contract will be awarded in compliance with Chapter 2-9D of the City Code (Minority-Owned and Women-Owned Business Enterprise Procurement Program). This contract is a Cooperative Purchase; therefore, it is exempted under Chapter 122, Title 8, Human Resources Code, of the Texas Government Code and no goals were established for this solicitation.

This contract is an annual city-wide agreement for temporary clerical personnel services on an as needed basis for various City departments. TIBH is certified by the State Legislature to provide products and services without competitive bidding by the State and its political subdivisions in compliance with Chapter 122, Title 8, Human Resources Code. Fair market prices are established by the Texas Council on Purchasing from People with Disabilities. The City has used TIBH since December 4, 2004 with its subcontractor, Goodwill Temporary Services, Inc. to meet the City's temporary clerical needs. The existing contract for these services is due to expire on December 14, 2007.

Temporary employees are assigned to specific areas and are normally used exclusively in those areas. TIBH's temporary employees are thoroughly trained in safety requirements and in the use of equipment for their specified trades. TIBH maintains a training record for each temporary employee. Prior to the initial placement with a City department, TIBH gives all inexperienced temporary employees a minimum of eight hours of instruction for the specified job requirements.

The Human Resources Department manages this contract and recommends continuing these services because the previous work has been satisfactory. In addition, the service agency provides employment and opportunity to develop marketable work skills for individuals with disabilities.